



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT POST GRADUATE COLLEGE AMBALA CANTT.
Name of the head of the Institution		Sh. Arun Joshi
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		918901010369
Mobile no.		8901010369
Registered Email		gcambalacantt@rediffmail.com
Alternate Email		iqacgcambcantt@gmail.com
Address		Near football chowk
City/Town		Ambala cantt
State/UT		Haryana
Pincode		133203

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ajay Chauhan
Phone no/Alternate Phone no.	919785881819
Mobile no.	9785881819
Registered Email	iqacgcambcantt@gmail.com
Alternate Email	ajayiqac2021@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://gcambalacantthry.ac.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.gcambalacantthry.ac.in/Academic calendar/Academic Calendar 2019-20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.18	2010	28-Mar-2010	27-Mar-2015

6. Date of Establishment of IQAC	28-Jan-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Seminar on	11-Feb-2020	300

Entrepreneurship Development : Issues and Challenges	1	
Two extension lecture by Advocate Sagina Walyat	03-Oct-2019 1	80
Mega health check up camp	05-Mar-2020 1	200
10 days workshop on aerobics class, Ms. Rekha, Instructor	01-Oct-2019 10	300
Two extension lectures by Dietician Shelly	16-Sep-2019 1	80
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

BSNL Lease line installed, old connections closed and Bandwidth increased to 50 MBPS. Pre Placement training cum workshop sponsored by DGHE was organized by the placement cell of the college from 3.02.2020 to 05.02.2020. Students of three colleges I.e. Govt. College for women, Ambala City, Rajiv Gandhi Government College saha, Ambala and Government P.G. College, Ambala Cantt., Deputy Organized two extension lectures of Briegediar Arvind Yadav, Deputy Director General,

Ministry of Defense, New Delhi on the topics, "Challenges before Youth in present perspective with recruitment and other jobs for girls students in Indian Army" and "Personality Development and How to face Interview in Armed Forces" on 27.09.2019. Placement cell of the college organized an extension lecture of Prof. Kiran from Chitkara University, Raipur, Punjab on the topic "Higher Education In India and Career Prospects" on 6.11.2019. Two extension lectures were organized by the Placement Cell on the topic "Preparation of Interview and Role of Personality" and "Using Internet for Employment Opportunities" on 26.02.2020. Two extension lectures of Dr. Jagdish Prashad, Assistant Director, Haryana Academy of History and Culture were organized on the topic Job Opportunities in various sectors on 27.02.2020. Two extension lectures of Sh. Rahul, MGM Education, Tally Master of Haryana were organized on the topic "Basics of Tally" and "Knowledge of Tally for Career Opportunities on 27.2.2020. Two extension lectures were organized on the topic Self Employment Opportunities in Agriculture Diversified Activities and Self Help Group for Employment Generation" on 05.03.2020. Organized extension lectures on the topic "Election Management and Job opportunities in Politics and "Career Opportunities in Social development Sector" on 07.03.2020.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>The institution will adhere to the Academic Calendar as provided by KUK. All the departmental heads to prepare the calendar for cocurricular activities for their respective departments. The Annual Committees of staff will be constituted for effectively performing the various administrative and developmental works of the institution. Faculty will prepare and adhere to the Lesson Plans for their respective subjects or papers. All the departments will be encouraged to make use of ICT and other latest technology for making their teaching more effective. The Placement Cell will organize Career Guidance Workshops. Workshops and Seminars will be organized for students and faculty for the upgradation of their knowledge. Enhancing ELearning. Promotion of teachers by verification of their API scores as per the UGC and State Government Guidelines. Conducting Feedback for the students, teachers and alumni of the institution. Requesting for Grant from Directorate Higher Education Haryana, Panchkula for Procurement of Books and Journals in Library. Increasing the Band Width of</p>	<p>Followed the academic calendar as provided by the KUK. According to the Academic Calendar, the calendar for important events, curricular, cocurricular, extracurricular and extension activities was prepared by all the Departments. The Annual College Committees of staff were constituted for effectively managing the different college activities and the same were communicated to the staff both teaching and nonteaching. All the teaching faculty members prepared and adhered to the lesson plans for the session. Use of Smart class rooms and projectors was promoted by the faculty members during the teaching learning process. Pre Placement Training cum Workshop sponsored by DGHE was organized by the Placement Cell of the college from 3.02.2020 to 05.02.2020 for the students of three colleges i.e. Govt. College for Women, Ambala City Rajiv Gandhi Government College Saha, Ambala and Government P.G. College, Ambala Cantt. Organized two extension lectures of Brigadier Arvind Yadav, Deputy Director General, Ministry of Defense, New Delhi on the topics, "Challenges before Youth in present perspective</p>

broadband. All the Departments and Cells will organize inter college competitions or events. NSS Unit of the college will organize activities for the welfare of society so as to enable students to learn how to fulfill their social responsibility. New Mentor Groups will be formed for the new entrants. Programs will be conducted for the overall well being of Students. Extension Lectures will be organised for enhancing the knowledge and skills of the students. Best Practices will be undertaken by Teachers and Students. Annual Alumni Meet will be organised. Athletic Meet will be organised and students will be encouraged to participate in sports activities and events. Entering into MOU with other institutions for academic and other developmental purposes. Achievements of Students and Teachers

with recruitment and other jobs for girl students in Indian Army" and "Personality Development and How to face Interview in Armed Forces" on 27.09.2019. Placement Cell of the College organized an extension lecture of Prof. Kiran from Chitkara University, Raipur, Punjab on the topic "Higher Education In India and Career Prospects" on 6.11.2019. Two extension lectures were organized by the Placement Cell on the topic "Preparation of Interview and Role of Personality" and "Using Internet for Employment Opportunities" on 26.02.2020. Two extension lectures of Dr. Jagdish Prashad, Assistant Director, Haryana Academy of History and Culture were organized on the topic "Job Opportunities in various Sectors" on 27.02.2020. Two extension lectures of Sh. Rahul, MGM Education, Tally Master of Haryana were organized on the topic "Basics of Tally" and "Knowledge of Tally for Career Opportunities" on 27.2.2020. Two extension lectures were organized on the topic "Self Employment Opportunities in Agriculture Diversified Activities" and "Self Help Group for Employment Generation" on 05.03.2020. Organized extension lectures on the topic "Election Management and Job opportunities in Politics and "Career Opportunities in Social Development Sector" on 07.03.2020. Five day Online Training was attended by all Computer Instructors, Office Staff, Language Lab Instructor, Lab Attendants from 15.06.2020 to 19.06.2020 organized by S.D. College Ambala Cantt. API scores of various Assistant Professors were verified for the purpose of promotion to the higher scale. Department wise duties were allocated for the guidance and verification of API Scores of the regular teaching staff. The IQAC in collaboration with the Feedback Committee of the college conducted the feedback survey on the curriculum among students, teachers and alumni of the college. The received feedback was analyzed and on th

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	31-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Information about achievements is also made available online. The education system of the college is managed by DHE through MIS portal. Every information and all types of data of the college and its staff are updated from time to time on the MIS portal for effective management of the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College being affiliated to Kurukshetra University, Kurukshetra follows the curriculum designed by the university. However, the teachers review the curriculum and convey their suggestions to the University to get the changes incorporated whenever the University revises its curriculum. Right at the beginning of an academic session, a tentative time table for UG as well as PG classes is framed and distributed to teachers and displayed on notice boards.

All departmental heads convene their departmental meetings to distribute curriculum papers amongst themselves, which are to be taught during the current academic session. All the teachers prepare their lesson plans according to syllabus and schedule for class tests; assignments etc. are submitted to the principal of the institution. Every teacher is expected to adhere to the lesson plan and schedule but there is scope of adjustment as per the requirements of students and situations. For effective delivery of curriculum, various classroom teaching methods such as chalk and blackboard, ICT enabled teaching-learning methods, use of multimedia projectors, distribution of handouts by the teachers, group discussions, paper presentations, field works and educational excursion are carried out by the concerned departments. New books are added to the library almost every year as and when the Govt. grants are received.

Journals, News papers and magazines are also available in the library for students. A number of departments maintain their departmental libraries as well. Departments maintain the detailed record of the classes, assessments, project reports etc. on the basis of which internal assessment is given to the students. College administration also keeps a vigilant eye on the results, departmental proceedings and the needs of the students and also keeps record of

different activities of the college regarding different methods of teaching & learning for effective curriculum delivery. Moreover, the curriculum is complemented with additional information/resources/hands-on activities/projects and value added initiatives by the faculty members of all departments. Learning is enhanced by having a robust tutorial system and routinely organizing extension lectures/workshops/conferences by eminent academicians. Faculty members are free to innovate and adopt new teaching methods and also pursue research. Students are encouraged to excel in their chosen subjects and develop soft skills through a multitude of extra-curricular activities. The principal meets the faculty members of each department to discuss academic matters. Feedback is also sought from students by some faculty members at individual level. The final year students are encouraged to fill a 'Student satisfaction survey' on 'Teaching Learning Activity'. The College facilities and infrastructure are continuously being upgraded to suit the needs of curriculum and pedagogy. Due to lockdown from March 2020 in the wake of CORONA-19 pandemic, entire teaching was shifted to online platform. Teachers prepared e-content for the students in the form of PDFs, PPTs, audios and videos. The material was shared with them through Google sites, Zoom, Cisco-WebEx, YouTube wherein live classes and doubt clearing sessions were taken through Google Meet and Zoom.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BTTM	Tourism-Third Semester	16
BTTM	Tourism- Fifth Semester	16
BSc	Botany-Sixth Sem	19
MSc	Geography-Third Sem	16
BA (Journalism)	Journalism and Mass communication- Third sem	30
BA (Journalism)	Journalism and Mass communication- Fifth sem	30
BBA	Management	21
BA	Psychology, VI Sem	55
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p>Feedback Obtained</p> <p>Our college has a systematic mechanism for obtaining feedback from students as well as teachers. It is a valuable tool to bring about major and important changes for overall development and continuous improvement of students and the institution. The feedback covers various aspects of academic as well as administrative processes in the college. It is collected on a regular basis from students and teachers. Questions covering multiple aspects are presented to them for their valuable inputs. The questionnaire is prepared in an exhaustive manner to ensure that all facets are covered properly. Responses are elicited and analyzed in great detail to prepare action plan for future. Faculty members are also encouraged to collect informal feedback from students on regular basis to improve academic outcomes. Students' feedback is done through convenience sampling technique. There are 23 questions under four broad categories- 1. Course content and organization 2. Teaching approaches and learning environment 3. Learning and study resources 4. Evaluation and Examination related approaches. Students are asked to give their feedback in a Likert scale from A-E ranging from strongly agree, agree, Satisfactory, Disagree to Strongly Disagree. Students are also given freedom to express themselves in open ended questions and their suggestions are also invited. During the session 2019-20, feedback was collected online for the first time and 1484 responses from students were received. Almost all the respondents were more than satisfied in all the four above mentioned aspects. However, their suggestions included that allotted length of a period be increased for online classes, introduction of more Honours and PG programs, and improvement in existing infrastructural facilities. More than 300 responses were received from the teachers and the feedback questionnaire consisted of 16 questions framed on the Likert scale from A-E again ranging from strongly agree to strongly disagree. Teachers' feedback included vital questions such as their views on course content, academic environment, administrative and infrastructural</p>
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support and facilities, freedom of choice pertaining to teaching methodologies etc. The responses received from the respondent teachers reflect that their level is satisfactory and above regarding all the parameters covered in the feedback. The suggestions obtained from this feedback enable the College to review, develop and implement policies and practices for the overall development of the institution and holistic growth of the students. In addition to this, a Suggestion-Box has also been kept in the library.
<http://gcambalacanthry.ac.in/feedback-2/>

yes

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA-I	400	1568	398
BCom	General-I	200	869	199
BCom	Computer Application -I	60	114	58
BSc	Medical-I	60	140	29
BSc	Non-Medical-I	120	513	113
BCA	I	80	284	74
BTTM	I	60	53	55
BA (Journalism)	I	60	118	60
BBA	I	60	190	54
MCom	I	60	61	60

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2657	449	91	5	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
129	129	13	8	8	13

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has a well-defined Mentor-Mentee programme as per the directions received from the office of the Director Higher Education, Haryana. This mentoring system proves to be an effective measure in bridging the gap between the students and the teaching community. This practice enables the teachers to help the students in every walk of life especially in college community. Since majority of the students hail from the surrounding rural areas, their socio-economic backgrounds are different from those of urban students. The practice of mentoring system creates a sense of belonging and provides a sense of security to such students within the college campus. The senior most faculty member is deputed as Head Mentor by the principal. Head mentor divides the students of a class into small groups of around 25-30 students. Every faculty member is accorded responsibility of a group as a mentor. The role of the mentor is to establish interpersonal- relationship and create a bond cemented with mutual respect and responsibility. The mentor is expected to play the role of guardian and role-model for the mentees, closely monitoring and understanding the students academic, mental, moral, emotional and social health and help them groom and grow in the right direction. Locating and rectifying the wayward and undesirable traits in the demeanor and behavior of the students in a subtle and empathetic manner also falls under the purview of Mentor's role. Mentorship classes are organized in a regular manner and an Annual Committee has been designated to monitor the smooth functioning and overall achievements of the whole practice. Mentors are supposed to maintain proper attendance register of the mentees and their active participation in group discussions and experience sharing is also encouraged for the benefit of all. Career guidance is given to the students of final year by their mentors. They are informed about placement activities that take place in the campus and also about the scope of higher education. The 3A approach of mentoring i.e. Availability, Analytical and Active listening is followed by the mentors. The mentoring system has not only been useful to the students but it has also strengthened a mentor-mentee-parent bond that has resulted into a significant improvement of the overall performance of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3106	129	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
98	84	14	29	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NAIB SINGH	Assistant Professor	Got the award of first position from the 'Mera Aasman NGO' for rendering the services for the care of needy people of the society by the youth Red Cross wing of the college on 26/01/2020.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA (Journalism)	1154	4	30/04/2020	26/08/2020
BA (Journalism)	1153	3	18/11/2019	09/03/2020
BA (Journalism)	1152	2	30/04/2020	01/09/2020
BA (Journalism)	1151	1	18/11/2019	14/02/2020
BA	1015	5	18/11/2019	05/03/2020
BA	1014	4	30/04/2020	25/08/2020
BA	1013	3	18/11/2019	06/06/2020
BA	1012	2	30/04/2020	31/08/2020
BA	1011	1	18/11/2019	01/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Performance evaluation is the essential part of the teaching learning process. The institute follows the diversified evaluation system that involves academic as well as co-curricular evaluation. To achieve this goal, various strategies have been adopted by the college. As per the guidelines of the affiliating University, a transparent system of Internal Assessment is followed for academic evaluation which is based on class tests, assignments and attendance of the students. The students are given topics from their respective subjects on which they are required to prepare assignments that are evaluated following system of Rubrics. In addition to this, class discussions, student seminars and quiz competitions are organized by various departments in the college to identify the advance learners who are further guided by the subject teachers to excel in University Exams and other Competitive exams like UGC-NET, CSIR-NET, JRF, GATE etc. For slow learners extra classes are organized by the faculty members to clarify the doubts and for re-explaining the critical topics. Study material, class tests, review sessions, extra assignments are given to such students in order to enhance their performance. Academic Counseling is done through mentors to identify needs and interests of the learners. For this special tutorials are conducted by the mentors once in a month . Poor performance due to Frequent absenteeism is dealt by Lecture Shortage System. Institute believes that each student has individualistic creative skills, so co-curricular evaluation is carried to bring out the hidden talent of students through Talent Search Competitions, Youth Festivals and a number of competitions organized by various cells and clubs. Thus institute follows a holistic evaluation system that evaluates the learners on academic, curricular and co-curricular parameters.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution is affiliated to Kurukshetra University, Kurukshetra and the Academic calendar of the university is followed in letter and spirit for all the academic, curricular, co-curricular and extra-curricular activities. The academic calendar schedules the days for admission, teaching, vacations and examinations for both the odd and even semesters. The Academic Calendar clearly

earmarks 15-days for admissions separately for Undergraduate and Post-Graduate classes, and commencement of each semester is mentioned therein which is followed strictly by the institution. . The University guidelines to have 180 teaching days (90 days in each semester) are strictly adhered to. It is the responsibility of each faculty member to arrange the extra classes if the teaching days fall short of the required number as per academic calendar The new session begins with an Orientation Program for the new students where they are made familiar with various rules and regulations regarding discipline, class-attendance and assessment process. In addition to this they are also informed about different cells, clubs and subject societies operative in the College. Students are also motivated to participate in the various curricular, co-curricular and extra-curricular activities to be held throughout the session. The process of internal assessment is adopted as per the guidelines issued by the University and is completed before the commencement of the semester end examinations. The examinations are held as per the date-sheet issued and notified by the University. For the process of re-appear and re-evaluation of awards, University guidelines are issued from time to time that are conveyed to the students well in time through College Notice Boards, College Telegram group and WhatsApp class-groups made by the subject teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcambalacantthry.ac.in/co-2019-20/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1016	BA	BA-III	259	123	47.49
1236	BCom	General-III	182	101	55.49
1236	BCom	Computer Application	52	25	48.08
1296	BSc	Medical-III	19	19	100.00
1296	BSc	Non-Medical-III	104	50	48.08
1216	BCA	III	61	30	49.18
1396	BTTM	III	23	4	17.39
1156	BA (Journalism)	III	44	5	11.36
1206	BBA	III	42	22	52.38
2144	MA	Hindi	13	7	53.85

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcambalacantthry.ac.in/feedback-2/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Entrepreneurship Development: Issues and Challenges	Department of Commerce	11/02/2020
Innovation And IPR	IQAC	22/06/2020
Start Up Pratiyogita	Entrepreneurship Development Cell	28/08/2019
Webinar on Research Methodology	IQAC	25/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	2.3
International	Physics	1	1.5
International	Computer Science	3	1.26

National	History	1	6.5
National	Commerce	3	Nil
International	Mathematics	1	5.94
International	Commerce	2	6.1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	3
Physics	1
Tourism	1
History	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Recent techniques of Extraction and Recognition Textual Information from Natural Scene: Review.	Ashok	International Journal of Advanced Science and Technology	2020	Nil	Government P.G. College Ambala Cantt	Nil
Internet of Things (IoT): Architecture, Challenges and Issues	Dimple Rani	International Journal of Advanced Science and Technology	2020	Nil	Government P.G. College Ambala Cantt	Nil
Socio economic discontent among peasants and Uprising of 1857: A case study of Haryana	Atul Yadav	Academic Discourse	2019	Nil	Government P.G. College Ambala Cantt	Nil
Effect of	Shagun Ahuja	A Research	2019	Nil	Government	Nil

variable of educational qualification on performance appraisal of insurance personnel, : a case study of National Insurance Company Limited		Journal Of Humanities , Commerce And Sciences			P.G. College Ambala Cantt	
A review on virus protein self-assembly	Abha	Journal of Nanoparticle Research	2019	9	Government P.G. College Ambala Cantt	11
Strategic Competitive Advantage in Banking Industry: Evidence from Comparative Efficiency of Public Sector Banks and Private Sector Banks in India	Parmil Kumar	Purakala	2020	Nil	Government P.G. College Ambala Cantt	Nil
Analysis and numerical simulation of fractional order Cahn-Allen model with Atangana-Baleanu derivative	Harish Kaur	Chaos, Solitons Fractals, Elsevier,	2019	3	National Institute of Technology, Kurukshetra	13
Improved Magnetic and Microwave	Samiksha Verma	Journal of Superconductivity and Novel	2020	5	Thapar Institute of Engineering Techn	2

Properties of La-Substituted Barium Hexaferrite Screen-Printed Thick Films		Magnetism			ology, Patiala, Punjab, 147004, India	
Industrial Consumer Buying Behaviour Vs Medium, Small And Micro Enterprises (MSMEs) Sector Of Haryana: The Role Of Buying Centers	Naib Singh	Mukt Shabd Journal	2020	Nil	Government P.G. College Ambala Cantt	Nil
Speckle denoising techniques in imaging systems	Karamjit Kaur	Journal of Optics	2020	1	Government P.G. College Ambala Cantt	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Speckle denoising techniques in imaging systems	Karamjit Kaur	Journal of Optics	2020	1	Nil	Government P. G. College, Ambala Cantt
Improved Magnetic and Microwave Properties of La-Substituted Barium Hexaferrite Screen-Printed Thick Films	Samiksha Verma	Journal of Superconductivity and Novel Magnetism	2020	5	2	Thapar Institute of Engineering Technology, Patiala, Punjab, 147004, India

Analysis and numerical simulation of fractional order Cahn-Allen model with Atangana-Baleanu derivative	Hardish Kaur	Chaos, Solitons Fractals, Elsevier	2019	3	13	National Institute of Technology, Kurukshetra
A review on virus protein self-assembly	Abha	Journal of Nanoparticle Research	2019	9	11	Government P.G. College Ambala Cantt

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	38	10	8
Presented papers	20	68	7	4
Resource persons	Nil	1	2	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on 'Sadak Suraksha'	YRC/ District Administration, Ambala Cantt	2	10
Kurukshetra Suryagrahan Mela	YRC/ District Red Cross Society, Ambala	1	25
Prabhat Pheri on B25 'Phasli Avshesh na jalane ke liye'	YRC/ District Administration, Ambala Cantt,	3	10
Tree Plantation on the occasion of Unnat Bharat Abhiyan	YRC/ Shahabad Tehsil	1	5
Plastic free awareness campaign	YRC/ Unnat Bharat Campaign	1	20

Election duty in Lok Sabha	YRC/Distt. Administration, Ambala Cantt	1	30
Blood Donation Camp	YRC/ Bharat Vikas Parishad Civil Hospital Ambala Cantt	10	101
Single use plastic free abhiyan,	YRC/ District Red Cross Society, Ambala	1	50
Divyang Matdataon ki Sahayata,	YRC/ District Red Cross Society, Ambala cantt	2	42
Run for unity	YRC/ District Administration, Ambala Cantt,	5	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Zarooratmando ki sahayata karyakram	Sarahniye Puraskar	Mera Aasman NGO	82
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
District Red Cross Society, Ambala, Civil Hospital, Ambala Cantt	Youth Red Cross	Blood Donation Camp	11	70
District Administration, Ambala Cantt	Red Ribbon Club	Run for Unity	5	50
Civil Hospital, Ambala Cantt	Red Ribbon Club	Extension lecture by AIDS Counselor	6	50
District Administration, Ambala Cantt	Red Ribbon Club	Run for Youth Marathon	50	200
Botany Dept./ Krishi Vigyan Kendra, Ambala Cantt	Botany Department	Plantation Activity	5	54
Swacchta pakhwara	NSS	Tree plantation drive	5	54

Botany Dept./ Krishi Vigyan Kendra, Ambala Cantt	Botany Department	Extension Lecture by Dr. Sunita Ahuja,, Associate professor ,Krishi Vigyan Kendra	5	54
Botany Dept./ Scientific Assistant, Botany Dept./ Plant quarantine Station, Amritsar	Botany Department	Carrier oriented Extension Lectures	5	63
District Administration, Ambala Cantt	Youth Red Cross	Pravasi mazduron ki sahayata by Volunteers	1	10
District Administration, Ambala Cantt	Youth Red Cross	Home Quarantine Duty by Volunteers	1	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training	SERVICE QUALITY OF HDFC BANK	HDFC Bank Ltd.	25/06/2019	24/07/2019	Preeti
On the Job Training	Recruitment and selection process in Hindustan Times	HT Media	03/06/2019	02/07/2019	Mehak
On the Job Training	Preparing Data on the daily basis activities	HT Media	03/06/2019	18/07/2019	Shivam Saini

	performed by the employees performance				
On the JOB Training	Analyzing satisfaction of employees with regard to non monetary rewards at pepsico	Pepsico India Ltd.	03/06/2019	18/07/2019	Shubham Pal
On the Job Training	Event Management	Event Professionals	03/06/2019	02/07/2019	Vinod
On the Job training	Strategy and functioning of field forces in Bajaj Allianz	Bajaj allianz life insurance company limited	03/06/2019	19/07/2019	Kamal Rani
On the JOB Training	A study of employee satisfaction regarding human resources policies	Shanti polymers	04/06/2019	23/07/2019	Mamta
On the JOB training	Member of confederation of Indian industry	Infowiz a software solution	09/06/2019	28/07/2019	Deepali Verma
On the JOB Training	A Study of Employees Training and Development	Magma Research and Consultancy PVT. LTD.	06/06/2019	25/06/2019	Muskan
On the JOB Training	Analysis product and service of HDFC bank	HDFC bank Ltd.	06/06/2019	25/06/2019	Mehak
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Santana Dharma College, Ambala Cantt	10/01/2020	Provide guidance for accreditation	117
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.94	12.94

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25855	8429285	460	294350	26315	8723635
Reference Books	254	70438	Nil	Nil	254	70438
Journals	4	5660	Nil	Nil	4	5660
CD & Video	72	23956	Nil	Nil	72	23956
Library Automation	1	30600	Nil	Nil	1	30600
Weeding (hard & soft)	1020	213344	25	4903	1045	218247
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ajay Chauhan	Plate Tectonic	https://youtu.be/	08/04/2020

	Theory Part 1	11HwJv3tI_8	
Ajay Chauhan	Magnetism of earth	https://youtu.be/naWmPQTu788	06/04/2020
Ajay Chauhan	Sea Floor Spreading	https://youtu.be/kPAb5CwA5SM	04/04/2020
Ajay Chauhan	Convection current theory of Aurthor Holmes	https://youtu.be/LnMW9BI3z4o	02/04/2020
Dr. Ravi Aggarwal	Psychology (Tutorial of Rank Difference Method)	https://youtu.be/gvLBLPVtBTQ	06/04/2020
Dr. Ravi Aggarwal	Psychology (Tutorial of Product Movement Method or Karl Pearson Method)	https://youtu.be/CxRtEw7HoAY	07/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	200	4	5	0	0	18	16	50	0
Added	0	0	0	0	0	0	0	0	0
Total	200	4	5	0	0	18	16	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Centre in the Department of Mass Communication, 06 Laptops with faculty members	https://youtu.be/11HwJv3tI_8

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
231.16	271.16	0.28	0.28

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For effective and desired outcomes in academics, co-curricular and extra-

curricular activities, it is a pre-requisite that both procedures and policies should be student-centric and are customized as per the requirements of the staff and students. The institutional policies pay equal attention to maintenance and augmentation of infrastructure. The Principal after getting feedback from the heads of all the departments, reviews the existing infrastructure and discusses the same with the college council for budget allocation and execution of the plan as per the grants and funds received from the state govt. and Department of Higher Education, Haryana for the same. Every year an orientation program is organized for the newly enrolled students to introduce them with all the facilities and resources available in the college.

The students are introduced to the library and its proper functioning and usage. Appropriate use of laboratory equipment is explained to the new students. For adequate utilization of available resources, every department has a well-designed policy which is displayed for the benefit of all concerned. All the class-rooms including smart-class rooms and laboratories are allocated to different programs and courses as per the College time-table. The College has well equipped and ventilated staff-room, girls common room, students home, ICT enabled seminar hall and a multi-purpose hall. In addition to these facilities, the college also has adequate sports facilities to address the fitness needs of students as well as teachers. There is one badminton court, one volleyball court, a kabaddi ground and a multipurpose hall for indoor games. The College building falls under the purview of Public Works Department (PWD), Haryana and all the major works of construction, alteration and maintenance are carried out by the PWD Department, however, minor repairs and renovations are done through Building Committee of the college with prior approval and sanction of the Principal and the College Council. Annual stock verification is carried out every year and the unserviceable, unusable or condemned items are separated for repair or auction as per the Govt. norms by the College Dilapidation Committee. The laboratory staff ensures that laboratory equipment is in good condition and functional all the time. Instruments and other equipment requiring periodic calibration are re-calibrated in-house wherever possible using scientific protocols otherwise professional help is sought on payment basis. The Augmentation of Lab Fund received from the State Govt. is distributed among various departments as per their requirement. All the new purchases are made by the Central Purchase Committee of the College in consonance with the norms and policies of the State Govt. A designated annual Committee physically verifies all such items and proper entries are made in the college property register and stock registers of the concerned department. For the proper sanitation and cleanliness of the whole campus, the college has regular staff, in addition to the outsourced staff. The security staff of the college has been outsourced to Jwalaji Security Services. PWD support staff is intimated if there is some major requirement pertaining to electricity and water arrangement.

<http://gcambalacanthry.ac.in/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidates stipend for SC, PMS for OBC, stipend for grand children of freedom fighters, state merit scholarship Fresh and renewal,	1402	14819530

	state merit scholarship for urban and rural boys		
Financial Support from Other Sources			
a) National	SR Jindal scholarship scheme by Sitaram Jindal foundation	5	15000
b) International	00	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
10 Days workshop on Aerobics	01/10/2019	414	Rekha Aerobics classes, ambala cantt
10 Days workshop on beauty and skin care	16/01/2020	643	Ms Priya kapoor beautycare
1 Week Theatre Workshop	13/09/2019	45	Mass Communiacion Department in Collaboration With Manthan Theatre Group
1 Day Radio Workshop	11/10/2019	100	Dainik Jagaran Radio City 91.9FM and Mass com Department
1 Day workshop on Cartoon Making	08/08/2019	154	Dainik Bhaskar Cartoonist Mass Com Dept.
Development of English Language Skills and Pronunciation	16/07/2019	154	G.C Ambala Cantt, English Language Lab
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Extension Lecture on Job opportun	89	89	Nil	Nil

	ities in History and Tourism besides teaching and opportunities in archaeology, Numismatics and epigraphy in Haryana				
2020	Extension Lecture on Basics of Tally and Knowledge of Tally for career opportunities	109	109	Nil	Nil
2020	Extension Lecture on Role of Travel Agency and Tour operator in tourism Industry and placement opportunities & skills in tourism industries	72	72	Nil	Nil
2020	Extension Lecture on Self employment opportunities in small scale industries and self employment in self help groups	80	80	Nil	Nil
2020	Extension Lecture on self help groups for employment generation and employment opportunities in	83	83	Nil	Nil

	agriculture diversify activities				
2020	Extension Lecture on Election management and Job opportunities in politics and career opportunities in social development sector	69	69	Nil	Nil
2019	Extension Lecture on Higher Education in India and Career prospects	98	98	Nil	Nil
2020	Pre placement cum workshop	185	185	Nil	Nil
2020	Extension Lecture on Prepration of interview and role of personality	103	103	Nil	Nil
2020	Extension Lecture on new trends in reporting and Challenges in field reporting and mobile reporting	61	61	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
GENPACT,AU Small Finance Bank,SBFC finance Private limited, Bajaj Capita l,eClerx	33	Nil	ICICI,CA Parminder Pal Singh,Q Connect Businus Solution Mohali, HDFC LIFE Insurance, I- Pocess,JENA SEKHO,REX WEB SOLUTIONS, U IMATIC,ALTRU IST,RATIOCIN ATIVE SOLUTION	129	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B.A, B.Com. , B.Sc.	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	M.Sc. Geography
2019	28	B.com,BBA	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	M.Com
2019	10	B.A, B.Com. , B.Sc.	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	MA Punjabi
2019	20	B.A, B.Com. , B.Sc.	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	MA History
2019	10	B.A, B.Com. , B.Sc.	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	M.A. Hindi
2019	7	B.A, B.Com. , B.Sc.	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	M.A. English
2019	12	B.A., B.Com.	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	M.A. Economics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Vasant Utsav	Intra College	114
23rd College Annual Athletic Meet	Intra College	80
Athletic Meet Training Camp	Intra College	250
Talent Search	Intra College	63
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	1st Prize in International Online Poster Making Competition on 21st June 2020 held at Government College for Women Shahzadpur Ambala, Haryana	Internat ional	Null	1	2135510129	Sahil
2020	1st Prize in National Level Painting/ Sketch Making Online Com petition on 23rd April 2020 to 28th April 2020	National	Null	1	2135510129	Sahil

	held at Government College for Women Shahzadpur Ambala, Haryana					
2020	3rd Prize in Online National Level Salogan Writing on 10th May 2020 held at I.B. (PG) College, Panipat	National	Nil	1	2135510129	Sahil
2020	Certificate for Online National Level Collage Making Competition on 16th May 2020 held at MDSD, Girls College, Ambala City	National	Nil	1	2135510129	Sahil
2020	Certificate for Online National Level Poster Making Essay Writing Competition-Roshini-2020 on 05th May 2020 held at I.B. (PG) College, Panipat	National	Nil	1	2135510129	Sahil
2020	Certificate for Painting C	National	Nil	1	2135510129	Sahil

ompetition
in online
National
Level Art
Competitio
n on 17th
May 2020
held at
Arya Kanya
Mahavidyal
ya,
Shahabad
Markanda

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College provides ample opportunities for students to participate and voice their concerns on many administrative and academic committees. It strengthens the democratic structure and mode of functioning of the college and engages them in meaningful and productive activities. Students of Mass Communication and Journalism have taken a remarkable step by initiating in publication of departmental newspaper "Dastak" where they do all the concerned activities like reporting, editing, designing, and printing which enhance their experiential learning and practical skills to beat the upcoming cut throat competition in media industry. They create a platform for the students of the college to come up with views and opinions on issues of daily routine to bring into consideration of administration. They gather and discuss about the day-to-day problems of the students and try to help them by expressing the same through their newspaper. In continuation of the above said efforts they have created a YouTube channel entitled DASTAK where they broadcast video in form of documentaries, short films etc. acquiring important issues related to college problems like eve teasing, ragging etc. Exposure to media technologies in form of camera, editing software increases their confidence and will help them in future in career building. Through Earn While You Learn, students get financial support while getting exposure to work being performed by different departments. They learn the power of management and how to handle studies and work simultaneously. Students' representation is ensured in important committees like ICC, IQAC and Sports Board. Student volunteers participate actively in all the functions and activities of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

466

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet is an everlasting tie with our Alumni. This day makes alumni walk down the memory lane to catch up with teachers, mentors and not the least,

their companions. This very year Virtual Alumni Meet was organized on 31st May, 2020 on digital platform via Webex Cisco, where 466 students enrolled and relived the golden moments and cherished with their Alma Mater. Being responsible citizen of our country it's our responsibility to follow all the COVID-19 Protocols. Following the same, Government PG College, Ambala Cantt. has taken an initiative for Virtual Alumni Meet 2020. They all came together and shared their journeys though online mode. We would certainly acknowledge and appreciate our alumni for the contribution they made to make this Virtual Alumni Meet a great success.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution's firm belief in the practices of decentralization and participative management can be clearly seen in its way of constituting various committees, societies and clubs of the college which involves employees and students at all levels. From the Head of Departments (HODs) to Faculty, Support Staff and the students ----- everybody ensures better management of decisions and their implementation at all levels. The Principal also believes in the philosophy of decentralization and involves faculty members and students in decision making and implementing policies. Rotary Club of students and Eco clubs are also operational.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research is an important component of higher education. College administration inspires faculty members for research in the area of their interest and requirement for the benefit of both faculty and the students. Teachers are inspired to write quality research articles for research journals, edited books etc. They are also inspired to publish books as sole authors.
Industry Interaction / Collaboration	Career Counselling and Placement Cell of the College invites resource persons from industry to have interaction with students. Visits to Industries are arranged for the students so that they can have an exposure of the actual working environment. Placement drives are organized in the College. Collaborations are done with various industries where students do the internship which is mandatory in some courses.
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully automated since 2005 and the software in use is SOUL 2.0

having 27000 text books, 460 reference books, 15 newspapers, subscription of 19 magazines, 04 journals, 01 Employment News, a separate Book Bank consisting of reference books, general knowledge books, encyclopedias, atlas, dictionaries, thesaurus, biographies etc. E-resources are available through INFLIBNET. College library committee recommends weeding out of old books and purchase of new ones. College has 8 smart classrooms, conference hall, 04 labs with LCD projector and screen to facilitate smart learning process.

Examination and Evaluation

In the field of examination and evaluation the institution is required to follow the University guidelines. Examination forms are filled online, examination fee is deposited online, and the admit cards of students are generated online. The internal assessment of the students is submitted online on the university portal and the same is also displayed on the College notice board. The Principal, College Council and Registrar House Examination ensure timely compliance of uploading of attendance and internal assessment of students on university portal. The College has been earmarked as University 'On the spot evaluation' center.

Curriculum Development

The college, being affiliated to Kurukshetra University, Kurukshetra follows the curriculum developed by the University. The teachers review the curriculum regularly and give their inputs directly as members of Board of Studies of University or indirectly to the teachers of university or other institutions who are members of Board of Studies so that whenever the curriculum is revised by the University, their suggestions may be incorporated.

Teaching and Learning

Innovative teaching methods are adopted by the teachers, PPTs and interactive teaching techniques are being used by faculty. Seminars, group discussions, presentations, assignment work, case studies etc. are also used by the teachers to make the teaching and learning effective, wherever applicable. E-content is also shared and provided to the students through the platform created by the Directorate of Higher Education, Haryana.

Human Resource Management	The College makes effort for best human resource management. Teachers are trained and then involved in a number of activities of the College. Execution of all the major decision of the College is made through various committees. Area of interest of teachers and their expertise are taken into account while assigning them any job.
Admission of Students	The College follows Central online admission process initiated by DHE, Haryana in consonance with the rules and regulations of the affiliated university and reservation policy of Govt. of Haryana. The College uploads information regarding number of seats available in a program, subject combination, fee structure etc. on the Admission portal. Candidates are required to fill online admission form and upload all the required documents. After e-verification, a centrally generated merit list is displayed on the portal and the candidates are required to deposit fee online/offline mode.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The students deposit their fee in both online and off-line mode. Payroll software is used for salary dispersal and online mode is used for utilization of grants. The statutory dues are paid online on regular basis. All the information related to salary of teaching and non- teaching staff is recorded in computerized form. Filing of returns related to TDS, sending Universitys share of college funds, maintaining provident fund record of employees etc. are maintained in electronic form.
Administration	The Principal coordinates and supervises all the administrative functions of the institution. The administrative set-up of the College has various positions for smooth functioning of the work. It has HODs, Office Superintendent, Bursar, Accountant Assistant and other ministerial staffs for the smooth and efficient working.
Planning and Development	Time table is prepared according to the Academic Calendar of the University

and conveyed to all Departmental Heads and also displayed on the College notice-boards for the students. In the beginning of each semester, Lesson Plans which divide the entire course content in a systematic way are developed. These Lesson Plans are thereafter uploaded on the Department of Higher Education link/ website. College also has its perspective plan for development. All the plans are shared with various Intra- committees electronically.

Student Admission and Support

The College follows central online admission process of DHE, Haryana. Information regarding number of seats, subject-combination, fee- structure, last dates, list of colleges and documents required, is uploaded on the Admission portal. Candidates get assistance for filling the admission form in the College through help-desks. After e-verification of admission forms, shortcoming, if any, is conveyed to the candidate through an auto-generated message. Once the first and subsequent merit list is uploaded, the selected candidates get their documents verified by the College Admission Committee and the candidate is allowed to deposit fee in online/offline mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Online Talk on E Teaching and Learning	Nill	08/06/2020	08/06/2020	68	Nill

2020	Webinar on Innovation and IPR	Nil	22/06/2020	22/06/2020	106	Nil
Nil	Webinar on Research Methodology	Nil	25/06/2020	25/06/2020	88	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation course organized by ASC, Jawahar Lal Nehru University, Delhi	1	24/02/2020	16/03/2020	21
UGC Sponsored Orientation course organized by Panjabi University, Patiala	1	03/03/2020	23/03/2020	21
UGC Sponsored Interdisciplinary Refresher course organized by HRDC, Kurukshetra University Kurukshetra	1	18/06/2019	01/07/2019	14
Orientation course organized by HRDC Kurukshetra University, Kurukshetra	1	03/06/2019	22/06/2019	21
UGC sponsored One week short term course organized by Kurukshetra University, Kurukshetra	1	25/11/2019	30/11/2019	7
UGC Sponsored	1	15/07/2019	20/07/2019	7

Short Term Course at HRDC Kurukshetra University, Kurukshetra				
UGC Sponsored Orientation Programme at HRDC Panjab University, Chandigarh	1	11/09/2019	01/10/2019	21
UGC sponsored One week short term course organized by Kurukshetra University, Kurukshetra	1	25/11/2019	30/11/2019	7
Refresher Course organized by HRDC, GJU, Haryana	1	13/06/2019	26/06/2019	14
Faculty Induction Programme organized by Kurukshetra University, Kurukshetra	1	19/11/2019	18/12/2019	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	5	2	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Since, the college is under the aegis of Govt. of Haryana thus all the welfare schemes applicable to government employees are available for the members of teaching staff. A list of such schemes are: - 1. Assistance for higher education. 2. Loan and advances for purchase of plot/flat/ built up house/ construction of house 3. Loan and</p>	<p>1. Assistance for higher education. 2. Loan and advances for purchase of plot/flat/ built up house/ construction of house 3. Loan and advances for marriage of own/children 4. Loan and advances for purchase of vehicle 5. Loan and advances for Computer, etc. 6. Fixed/floating Medical allowance 7. Medical reimbursement 8. Cash less medical</p>	<p>1. Consolidated stipend scheme for the welfare of scheduled caste students pursuing higher education in Govt. Colleges Haryana. 2. Post Matric Scholarship for welfare of Backward classes 3 Providing books to SC students of Govt. Colleges. 4. A scheme introduced by the Haryana Govt. for merit scholarship to under graduate girl students 5.</p>

advances for marriage of own/children 4. Loan and advances for purchase of vehicle 5. Loan and advances for Computer, etc. 6. Fixed/floating Medical allowance 7. Medical reimbursement 8. Cash less medical facility for chronic diseases 9. Leave Travel Concession 10. Pension/NPS scheme 11. Gratuity on retirement 12. Encashment of Earned leaves 13. Compassionate financial assistance to the dependents 14. Loans/ Advances for education of children of government employees 15. House Rent Allowance 16. Physically Challenged Allowance

facility for chronic diseases 9. Leave Travel Concession 10. Loan for wheat purchase 11. Festival Advance 12. Cycle allowance to class-IV employees 13. Washing allowance to class-IV employees 14. Pension/NPS scheme 15. Gratuity on retirement 16. Encashment of Earned leaves 17. Compassionate financial assistance to the dependents 18. Loans/ Advances for education of children of government employees 19. House Rent Allowance

Haryana state (Meritorious incentive scheme) scholarship scheme 6. Haryana state meritorious incentive scheme for the students who attain merit position in CBSE annual exams 7. Stipend scheme for the welfare of grand children of freedom fighters. State Merit scholarship 9. Lower income group (non-plan) 10. Earn While You Learn Scheme 11. Excursions and Tours for male students 12. Excursion and Tours for Female students 13. Scheme for promotion of sports activities 14. Augmentation of laboratories 15. Placement Cells in the Govt. Colleges 16. Educated Youth Allowances and Honorarium Scheme 17. NCC 18. NSS 19. Book Bank 20. Student Aid Fund 21. Women Development Cell 22. Youth red Cross 23. Rotary Club 24. Eco Club 25. Red Ribbon Club 26. Legal Literacy Cell 27. Talent Search 28. Annual Sports Meet 29. Maintenance of physical standards for sports persons 30. Provisions of sports kits to sports persons on half rates 31. Bus Pass/Railway pass 32. Free Passport Scheme 33. Vasantosav Utsav.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The College has a systematic mechanism of Internal Audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the Government/Principal, the Purchase Committees make purchases of the required items as per administrative and financial procedure and rules. The Convener of Purchase Committee along with the Bursar of the college keeps strict vigil on the purchase system and procedure. To make the system more robust and transparent, the bills are perused by the Principal before final payments. All the financial transactions and payments released by the Principal are put forward to external audit agencies as well. All the vouchers and bills are duly

audited by a team and maintained in Day Books and Cash Books. Proper record of the Grants received from agencies like DHE, UGC, and other funding agencies for organizing academic and research activities is properly maintained. External Audit: The College believes in full transparency of all financial dealings and ,therefore, ensures that all its expenditures are audited, not just internally but also through various external audits. The audits of all the funds and grants are conducted periodically by Local Audit, Govt. of Haryana and Accountant General, Govt of India. Further, to maintain a prism of clarity, the college ensures the audit for the Post-Matric Scholarship, Consolidated Stipend Schemes and other schemes for the student received from State Govt., is conducted regularly by the Audit Cell, in the office of DHE Haryana, Local Audit, AG audit teams. To keep the record crystal clear, and to ensure accountability, the clerical staff of the college prepares the Day book and Cash books clearly indicating the amount spent under different heads during those particular periods. These are signed by the Office Supdt/ Clerk, Bursar, Principal and made available to all external audit teams during various audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kurukshetra University, Kurukshetra DGHE and District Administration	Yes	Principal and IQAC
Administrative	Yes	DGHE and District Administration	Yes	Principal , College Council and Staff Committees

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

1. Training of service support staff from 15.6.2020 to 19.06.2020 at SD College, Ambala Cantt. 2. Training Programme on E-Governance and its applications (HRMS, e-Salary/e-billing , GeM , E-Office from 22-24 June 2020 organised by Haryana Institute of Public Administration Gurugram.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal sent for the subject B.A Geography Honors . 2. Proposal initiated for Solar Paneling in the college 3. Proposal initiated for Water Harvesting
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Systems in the college campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Talk on Physical, Emotional and Mental Health care During Lock down period	23/04/2020	23/04/2020	23/04/2020	54
2020	Online Talk on E-Teaching and Learning	08/06/2020	08/06/2020	08/06/2020	68
2020	Webinar on Innovation and IPR	22/06/2020	22/06/2020	22/06/2020	106
2020	Webinar on Research Methodology	25/06/2020	25/06/2020	25/06/2020	88
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mega health check up camp for girls	05/03/2020	05/03/2020	250	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college organized- Carrier oriented Extension Lectures 1. "Role of Plant Quarantine in Bio Security" 2. "Trends Scope and future prospective of Life Sciences - Scientific Assistant, Plant quarantine Station, Amritsar. 3. Plantation Activity- Through Krishi Vigyan Kendra, Ambala Cantt 4. Plastic free awareness campaign- Unnat Bharat Campaign 5. Single use plastic free abhiyan- District Red Cross Society, Ambala 6. Prabhat Pheri on 'Phasli Avshesh na jalane ke liye'- District Administration, Ambala Cantt 7. NCC Cadets participated in Shram Daan on 24, 27-29 Feb, 2020 to maintain and clean parks

and lawns in the college. 8. Tree Plantation under the aegis of Harit Haryana, Unnat Haryana Abhiyan, Raksha Bandhan -Vriksh Bandhan Campaign for one month from July 24th 2019 to 20th August, 2019. 9. Tree plantation drive on NSS Day, 24-09-2019. 10. Cleanliness and Beautification Committee of the College organised ONE WEEK activity from Oct.1st to Oct 7th, 2019 under Swacchta Abhiyan Program. Signature Campaigning, posters and slogan exhibition, tree plantation, join your hand campaigning was organised. Through the Nukkad Natak competitions appeal was made to the audience for spreading the message of Swacchta and to avoid the use of plastic. 11. One day workshop on MITTI POT Making and Collage Painting was organised on Oct 5th, 2019 for generation awareness regarding environment sustainability.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	2	23/03/2020	1	Home Quarantine Duty by Volunteers Pravasi mazduron ki sahayata by Volunteers on 27.04.2020 COVID-!	Covid-19	20
2019	Nil	6	01/10/2019	31	PR Campaign	swachta abhiyaan, say no to plastic, good touch bad touch, awareness on AIDS, women health and hygiene, water conservation	60

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Code of Conduct for Staff and Students	05/05/2016	The Code of Conduct for Students and Staff has been in existence in college since 2016 vide Memo. No. GCA/2016/1285, Dated 05.05.2016. The students of the college followed instructions regarding attendance, discipline, library, staying hours in college, prohibition of the use of intoxicants and indulgences in any untoward political propaganda or activity and ragging. The staff of the college adhered to all the rules prescribed by the code of conduct regarding work ethics, leave of absence, higher degrees, and research, abstaining from private coaching and furnishing any misleading information regarding their academic or other qualifications.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fit India walkathon	18/01/2020	18/01/2020	170
poster making and slogan writing on Raktdaan Mahadaan	06/09/2019	06/09/2019	50
Physical Fitness Workshop	01/10/2019	15/10/2019	300
Blood donation Camp	07/09/2019	07/09/2019	125
Tree Plantation Camp	10/09/2019	10/09/2019	20
Eye Donation Awareness program	11/09/2019	11/09/2019	200
Single use plastic free campaign under Swacchta Pakhwada(11.9.2019 to 02.10.2019)	16/09/2019	16/09/2019	100
National youth Fortnight	01/01/2020	15/01/2020	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ban on narcotic items in the college campus since 11-02-2016 vide memo no: GCA/2016/466

tree plantation drive Tree Plantation on the occasion of Unnat Bharat Abhiyan on 23.09.2019 Tree Plantation Drive under Swacchhta Pakhwara on 05.08.2019 under the banner of College unit of NSS Tree Plantation Drive in collaboration with Agriculture Department by NSS unit of the college on 16.10.2019.

One day Water Conservation Program Jal Hai to Kal Hai in association with Nagar Nigam, Ambala on 3.9.2019.

cleanliness drive (one day camps) NCC Cadets participated in Shram Daan on 24, 27-29 feb, 2020 to maintain and clean parks and lawns in the college

botanical garden

Prabhat Pheri on Phasli Avshesh na jalane ke liye in collaboration with the District Administration on 06.11.2019

Ban on the use of plastic since 11-02-2016 vide memo no: GCA/2016/466 Plastic free awareness campaign under Unnat Bharat Campaign by Youth Red Cross on 13.9.2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1 Title of the Practice: Environment Consciousness and Sustainability: Objectives of the Practice • To inculcate environment consciousness among students by facilitating their participation in various green initiatives • To make the students aware of the adverse effects of climate change and global warming • To raise awareness among students and the general public about the advantages of using various green practices to reduce carbon emissions • To develop required skills and expertise among students to deal with conspicuous environmental challenges. The Context On the recommendation of IQAC, various clubs, societies and forums like: NSS, YRC Club, NCC, Eco Club have been installed in the college. Under the aegis of these clubs and societies, a committed team of 50 students remain active in and beyond the college premises for disseminating the message of sustainable environment. Apart from that, these committees and cells work meticulously to promote sanitation and cleanliness. The Course of Environment Education is prescribed by the University as a part of the curriculum with an aim to make students aware about the importance of clean and green environment. The Practice Eco Club and other Clubs strive to spread awareness amongst masses by involving them in various green practices. With this commitment, these clubs organize diverse activities on environment related issues such as: Rallies, Door- to -Door campaign, Regular cleanliness drives of the campus, Tree Plantation Drive, Displaying Instructions and Slogan Writing in the campus and outside as well, besides labelling some of the plants and the trees in the college for their identification. The Department of Botany maintains a well-tended Botanical Garden in the campus. Women Cell and Fine Arts Department take charge of slogan writing and poster making competitions for students with the sole objective of channelizing young minds to create environmental awareness through their imagination. Rallies enable them to face real life challenges under the scorching sun as well as to inculcate in them team spirit. LED bulbs and energy efficient AC units have replaced all traditional lighting in the institutions portals. Energy consumption in the college has been drastically reduced as a result of educational programmes on the importance and necessity of energy conservation. In addition to this, a working rain -water harvesting system has also been installed for the proper management and utilization of rain water. Repeated persuasive methods like organizing awareness programmes

and door- to- door campaigns also help to convince students and staff members regarding the poor air quality and other forms of pollution. Evidence of Success Keeping in view the ever-increasing ecological imbalance, poor air quality index and resultant health hazards, the institution is fully aware of its responsibility towards society. We have succeeded in sensitizing, training and involving our devoted students in this ecological drive for generating awakening and involving masses for a global cause and for this very purpose, students have been encouraged to participate in all the college level activities and district level competitions. Proper management of solid waste, use of LED bulbs and energy efficient AC units, rain water harvesting is also of the evidence of success of this practice in our college. Problem Encountered and Resources Required The challenge we encounter in instilling environmental awareness in all our students is the length of the course of Environment Science. It should be spread over 3 years durations. Somewhat less effective strategy formulation, the deadlines to meet various administrative responsibilities in addition to the effective delivery of curriculum within the stipulated time frame and the financial constraints also act as challenges in achieving the goal fully. There has been a significant discrepancy between the theoretical and realistic aspect of the practice. For financial assistance, we need to seek assistance from various governmental agencies. Best Practice no 2

Title of the Practice: News and Broadcast Objective of the practice • To provide students first- hand knowledge of publishing and broadcasting. • To instill in students sense of accountability and punctuality. • To give the students pre-industrial experience of media industry. The Context Mass Communication Department is cynosure of our college. This department creates a very strong image of our college in the society because of the dedicated work is has indulged in. A two page fortnightly newspaper is being published by the students of the department of Mass Communication and Journalism. The newspaper was launched in 2018. The motive behind this newspaper is to give practical exposure to the students and enhance their skills in Print Media. The newspaper covers all the activities, seminars, workshops and events organized in the College along with creative write-ups by the students in various forms like articles, features, travelogues, short-stories, columns, poems, editorials etc. It also includes thematic photo features assigned to the students from time to time. The Practice The Department of Mass Communication and Journalism is also running podcast station Radio Taal since 2019. The aim behind this practice is to polish communication skills and to provide exposure to the students which will help them strengthen their aural and vocal skills like Voice Modulation, Voice Over, announcers, Radio Jockeying, Sound recording as well as editing.

Under this, students prepare Radio Programmes like Radio Talk, discussion, Advertisements, Radio Feature etc. on regular basis. And every Saturday for 15 minutes department assembles to hear the content produced by students. The department is also running its YouTube Channel under the head of DASTAK. It is exactly the electronic format of the Newspaper DASTAK. Here the news is prepared in electronic format turning in to News Capsule/ bulletin including Piece-to- camera, Sound Bytes etc. the content is wholly prepared by the students under the guidance of the teachers. Under this practice students learn reporting skills, journalistic writings, non- linear editing etc. this will help them to run their own news channels on social media platforms. This particular practice is made in the department on regular basis as for every edition editorial board is selected along with designing team involving students of first, second and third year. Evidence of Success Department of mass Communication is successfully running Radio Taal, Dastak and You tube channel. All the news published in this news paper regarding any function or activity performed in college is first filtered though a committee and then published. Problems Encountered and Resources Required. The biggest problem in news and broadcast is to identify the fake news. Our department is fully trained to identify fake news , Messages and videos. So far as our resources

are concerned we need more finances to publish our material and having our work shops.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcambalacantthry.ac.in/best-practices-2019-20/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government PG College, Ambala Cantt is one of the premier institutes established under the aegis of the Department of Higher Education, Haryana as an institution of Knowledge and Service. The College has been recognized as "Centre of Excellence" College by the Department of Higher Education, Government of Haryana and further under Performance Rating Yardstick for Academic Audit Standards PRaYAAS scheme the college has distinction of an A plus grade college. The institution is committed to nurture the bubbling enthusiasm and overflowing energies in a positive and constructive way. The ability and aptitude are tapped and diverse scientific tempers, aesthetics and values are recognized and celebrated. To realize this, the College provides best educational facilities, library support, environmentally healthy campus, on- line study facilities with LMS and well- equipped Language Lab and laboratories. To help the needy and meritorious students, Earn While You Learn and various scholarship schemes are provided by the College. Our library established in June, 1997 is equipped with a huge data base in SOUL software and has more than 27 thousand books, with easy accessibility for the students and staff. Around 15 newspapers, 19 magazines, 4 journals and 1 Employment News are prescribed in the library. E- Resources can be accessed by the faculty members through INFLIBNET. Departmental libraries are also maintained by some of the Departments. E-governance is being implemented through Centralized Admissions Portal, HRMS E- grass, E-Salary, etc. for maintenance of admission record of students and accounts data. The Accounts Branch, the Administrative Block and the Examination Branch are fully computerized with technically trained staff. One fully furnished and well-equipped Language Lab is also functional with trained and experienced teachers to help the students boost their confidence in English language, thus, improving-upon their overall personality. In continuation to the efforts of providing employment to students, Career Counselling and Placement Cell of the College regularly organizes placement drives. The sprawling campus of the College is an epitome of greenery and it is due to the continuing efforts of the College staff and support received from the State Government. In addition to a variety of ornamental plants, the College boasts of a well- maintained Botanical Garden with a number of medicinal plants. A conscious effort is made by different clubs and societies to strengthen the moral fabric and mental abilities of the students so that they become positive and enlightened individuals. The College has congenial and cogent academic environment, highly qualified, competent and committed faculty and humanitarian approach to transform creative temper and hesitant smiles blossom into young talent--- vibrant and versatile.

<http://www.gcambalacantthry.ac.in/Administration/vision20of20college.pdf>
<http://www.gcambalacantthry.ac.in/Administration/mission20of20college.pdf>

Provide the weblink of the institution

<http://gcambalacantthry.ac.in/>

8.Future Plans of Actions for Next Academic Year

A. In consonance with the mission and vision of our college, our institution ensures fair and affordable access to all academic as well as skill based courses

and programmes for youth of all sections of society. In our perspective plan for the next year we intend to have:-

B. increased Infrastructure :

1. To procure new furniture for classrooms, computer labs, a separate Commerce lab, and admin office.
2. To procure white boards for classrooms and computer labs.
3. To procure new web cameras/conference cameras.
4. To purchase scanner, multi-functional printers for labs, faculty members and administration.
5. To install solar power plant.
6. To upgrade the hardware in the language labs.
7. To increase the number of reference books, journals and e-resources in the library.
8. Renovation and white wash of the college building.
9. To setup the recording studio for preparation of e-lectures.
10. We also aim to setup a strong and fully e-based administrative system for the smooth conduct of admission, addressing students' problems and queries and other such aspects on the daily basis.

C. Academic :

1. To organize curricular and co-curricular activities for holistic development of students.
2. To demand and introduce programmes for increasing the employability skills.
3. To organize Industrial/field excursions for students.
4. To develop modules for enhancement of soft skills among students.
5. To organize Webinars/ International/ /National Seminar/ Workshops/Conferences.
6. To facilitate the learning environment by increasing the Audio Visual Aids.
7. Conduct programmes and modules for improving the communication skills in students.
8. To conduct inter college and college level activities through various clubs as mentioned in college calendar.
9. To enhance collaborative research among the departments, by the involvement and encouragement of students also to contribute in small research projects.

D. Ethics :

1. To organize programmes related to social issues.
2. To organize programmes for holistic development of students
3. To organize programmes of gender sensitization, environmental awareness, IPR, etc.,
4. To educate students about their constitutional rights and responsibilities.
5. To ensure the safety and security of girls students.
6. To get green/environment audit of the campus conducted.
7. To get the alumni association registered.
8. To keep parents and guardians updated about their wards' performance, several measures are in the pipeline both at departmental and college level. and assist the teachers in the same .
9. Online feedback system for students other stakeholders has also been planned.